



NORTHAMPTON TOWN F.C.

COMMUNITY

Sustainable Development Policy

INTRODUCTION

Sustainability is defined as “development that meets the needs of the present without compromising the ability of future generations to meet their own needs”. Sustainable development must address environmental, economic, and social factors and the interrelationships between them. The UK Strategy for Sustainable Development has four main aims:

- Social progress that recognises the needs of everyone;
- Effective protection of the environment;
- Prudent use of natural resources; and
- Maintenance of high and stable levels of economic growth

These aims will form part of our overall approach to service delivery, management and wider business activities.

KEY COMMITMENTS

Northampton Town FC Community Trust is committed to minimising our potential impact on the environment, supporting improvements within the communities in which we work, and adhering to sustainable economic principles in all that we do.

We are committed to reducing the impact of our business activities on the environment through:

- reducing consumption of natural resources (energy, water and raw materials) and conserving energy through implementation of effective housekeeping policies.
- consuming and purchasing less by identifying and eradicating wasteful practice.
- minimising and recycling waste, through a “reduce, reuse and recycle” framework.
- disposing of waste responsibly, including in line with the current Waste Electrical and Electronic Equipment (WEEE) regulations for electronic equipment.
- encouraging use of sustainable and environmentally response modes of transport.
- developing innovative methods of delivery that consider environmental, economic and social impacts.



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Through our service delivery, we will support the development of the communities in which we work through:

- understanding the social challenges within our chosen markets and the communities we serve; and adapting our services to address these challenges.
- incorporating socially inclusive activities within our delivery models.
- maximising environmental and community benefits through the training and other back to work activities we organise for customers.
- promoting skills and job opportunities that will work to improving conservation.
- identifying and using opportunities for education and sharing of best practice with customers, partners and stakeholders.
- reducing disadvantage and addressing local skills gaps where possible through our programme delivery.
- supporting local community and third sector organisations to improve local services and community cohesion.

SUSTAINABLE PROCUREMENT

Through effective procurement processes Northampton Town FC Community Trust will meet the needs for goods, services, works and utilities in a way that achieves value for money on a whole-life basis, generating benefits for the organisation, and for society and the economy, whilst minimising our environmental impact.

We will incorporate a process of environmental and social risk assessment into procurement activities focusing on expenditure that constitutes our largest areas of spend, and those with a clear sustainability risk. Consideration will be given to the design, resource sourcing, production, transportation, service delivery, operation and maintenance, reuse, recycling and disposal. Responsibility will lie with the procuring manager to remove, reduce and manage risk in line with their assessment.

We are committed to:

- adopting a “whole-life-cycle” approach to procurement decisions.
- integrating appropriate environmental, ethical and social requirements into all procurement activities, e.g. pre-qualification, specification and evaluation stages for preferred suppliers and contractors.
- purchasing goods and services that have been produced or are delivered with minimum impact on the environment.
- having due regard for social issues such as employment conditions and welfare within our supply chain.
- being a “Living Wage” employer.
- meeting local needs using local resources and organisations to promote environmental, economic and social sustainability.
- encouraging a diverse range of suppliers to compete to provide services, materials or expertise, promoting equal opportunities to businesses owned by



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under-represented groups contributing to increased social and economic sustainability.

We will make all of those who work with us aware of our environmental and social criteria and will seek assurance from suppliers before entering into long-term contracts, that their practices reflect our policy.

ACTION PLANNING

Northampton Town FC Community Trust will measure our sustainable development impact and set targets and objectives for ongoing improvement in the form of an organisational annual self-assessment and action plan covering all business areas.

In addition, an impact assessment will be undertaken as part of the implementation for all new contracts, leading to production of a contract-specific action plan. Action plans will both address risks identified and proactively progress the sustainability agenda and our performance against our policy commitments. The Action Plan will be review and updated annually.

This requirement will be disseminated on projects delivered via a subcontractor network, ensuring local assessment and subcontractor specific objectives are in place, which will be monitored as part of our subcontractor management activity.

COMMUNICATION

This policy will be available for all customers, partners, suppliers and other interested parties. Employees and volunteers will receive an introduction to this Policy and provided with training in sustainability to ensure they understand the importance of these issues and how to effectively support implementation of our policy.

We will require all delivery partners providing a service on our behalf, to meet a minimum standard in sustainable development through implementation of a policy and objectives that mirror those outlined in this policy.

Where appropriate we will support partners by offering access to training, sharing best practice, and will have regular discussions about this theme as part of our subcontractor management activity.

RESPONSIBILITIES

While all staff within the organisation have a responsibility to uphold the commitments in this policy, specific responsibilities are as follows:



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- Managers - ensuring that sufficient resources are available to facilitate the effective implementation and maintenance of this policy, accountable to the Chief Executive.
- The Chief Executive – ensuring this policy is fully and effectively implemented, and ensuring that relevant processes and practices are in place, and for reporting to the Board on its performance.
- Programme Managers – ensuring an impact assessment for their individual contract is undertaken to identify objectives relevant to their area of delivery within three months of contract start, and implementing a resulting Sustainability Action Plan in keeping with the general commitments of this policy.

Reviewed & Updated: April 2019

NTFC Community Trust will review this **Sustainable Development Policy** at least annually. In addition, more frequent reviews will be undertaken following any changes to legislation. Any changes to the policy will be communicated to all employees, volunteers and subcontractors.



Phillip Smith - CEO



Scott Desborough - Chair of Trustees